

Minutes of a meeting of Great Glen U3A Committee held on February 6th 2018

- 1. Present:** Rachael Snashall, Patricia and Robert Mansfield, Sue and Peter Russell, Toni Smith, Roger Edwards, Stella Orbell, and Visitors Bill Maxted and John Johnson.

The visitors were welcomed and introduced to the committee.

- 2. The Minutes of a meeting held on 2.01.18** were agreed as a true record.

There were no **Matters Arising** that were not on the agenda.

3. February Meeting arrangements.

- Speaker bringing own laptop and projector etc. Mats and stand required.
- Audience to face the side wall rather than the stage.
- John Hadland to tell us first about bee-keeping.
- Refreshments to be provided by Short Croquet Group.

4. Membership

370 members to date. Possible New Members' Meeting to be discussed in March.

5. Renewals.

- Letters to go out over the coming week and before the main meeting on Tuesday where possible.
- Envelopes contain AGM Notice, explanatory letter and renewal form.
- Preferred method of payment - cash or bank transfer.
- All forms to be signed and returned and blue pre-printed membership card to be given as receipt.
- Letters were distributed to committee members for delivery, remainder to be posted if necessary.

6. AGM

- After some deliberation it has been decided that changing the name is too problematic at present so this proposal has been withdrawn.
- In theory our Constitution prevents us from voting on the new Object Clause however the Third Age Trust have cleared this with the Charity Commission so this will go ahead at the AGM.

7. Finance.

- £2,000 deficit is forecast. Expenditure this year exceeds income by this amount.
- We have £7,500 in the bank at present.

8. Risk Register

This has been agreed as last year with the addition of the library venue.

9. Financial Controls

As in 2016/17

10. Asset Register

- Members were shown the register and a further 2 items were added.
- Smartwater marking was explained. Music system to be marked.

11. Annual Report

Agreed as in Dropbox. Clientele now live 40% in Great Glen, 20% in Oadby and the rest scattered round the area. Report to be approved at the AGM

12. Outstanding Service Awards. (for AGM)

x and y to receive these. Engraving to be similar to:

'For Outstanding Service to Great Glen U3A' with the person's name.

13. Newsletter.

110 copies as before. To be available at main meeting, Great Glen Library, Oadby Library, and Methodist Hall. Large print also available.

14. Data Protection Regulations.

To take effect from May 25th. A committee member to attend a workshop when details are known. Meanwhile data is to be used for U3A business only.

15. Other Business

- Gift Aid is up to date.
- Rachael to send in entry form for a team to go to the Network Quiz at Syston.
- Table tennis table incident at the Sports Hall resulting in damage to our table. Youth Club have taken responsibility. Parish Office to arrange repair if possible. Future safe storage to be considered in conjunction with Parish Office.

Next Meeting on Tuesday 6th March 2.15 p.m.