

## **Minutes of a Meeting of Great Glen U3A Committee held on 1 September 2020**

1. **Present:** Robert and Patricia Mansfield, Roger Edwards, Bill Maxted, John Johnson, Lynda Williams, Janet Fanko, Elaine Batchelor

2. **Apologies:** No apologies

3. The **Minutes of a meeting held on 4 August 2020** were agreed as a correct record.

### **4. Matters Arising**

Actions had been completed. The following points were noted.

- There was no clash between Network and monthly meeting.
- Generic guidance for Group Leaders will be updated in the future in the light of continuing discussions regarding Covid 19.

### **5. Membership Matters:**

Paper B presented. There are 362 current members. Discussion on engagement with national recruitment campaign (Paper C); agreed not to participate in Pathfinder phase and to consider Trailblazer phase in due course.

- Chair to write a summary of points to send to TAT.

### **6. Finance Matters:**

Money in bank £12,700.

### **7. September Monthly Meeting**

The speaker is Philip Caine, author of Jack Castle books.

### **8. Future Monthly Meetings**

Speakers booked for 6 October and 10 November.

- Speaker Finder to send information for insertion into the newsletter.
- Membership Secretary and Chair to write information for facebook page.

### **9. Christmas Event**

A speaker has been booked for the December meeting (approx. 45 minutes).

- Chair to produce a draft timetable of members' contributions to complement the speaker.

### **10. Group Co-ordinator's Report:**

Discussion on Paper D - Restarting Regular Activity, in relation to which groups may start back, who completes the cleaning of venues, the availability of different venues, additional costs, collecting of money for interest groups, insurance and experiences

of other volunteer groups. TAT are updating insurance information. Track and trace information for members would be gained from a register and Beacon. Separate records would be needed for prospective members. The preferred collection of money will be members placing the right amount of money in a tin which will be quarantined for 72 hours.

- Roger to investigate the costs and processes related to a spray cleaning machine.
- Chair to write to group leaders about the discussions and implications on cleaning.

#### 11. Gift Aid:

No update.

#### 12. Review of Policies

Discussion on Papers E and F. Amendments agreed.

- Business Secretary to send final versions to Chair for signature.

#### 13. Business Secretary Report:

Discussion on National AGM Resolutions Paper G. Majority agreed to retain decision from last meeting - increase of 50p from April 2022.

- Chair to notify TAT

Network Matters / Correspondence: received and distributed copies of newsletters from TAT and Network Copyright Licence had been purchased. Discussion on the High Street Project - agreement to not engage.

#### 14. Garden Photograph Competition

There were 10 entries. The Committee voted independently, without knowing names of competitors, and the winners will be announced in the newsletter.

- Groups Coordinator to send information for publication in newsletter and website.

#### 15. Newsletter:

Newsletter to go out this weekend.

#### 16. Next Meeting (Tuesday 29 September 2020 at 2.15 p.m.)

#### 17. Any other Urgent Business

There was no other urgent business. The meeting closed at 4.12 p.m.