

## Minutes of A Meeting of Great Glen U3A Committee held on June 9<sup>th</sup> 2020

### FINAL

1. **Present:** Robert and Patricia Mansfield, Roger Edwards, Rachael Snashall, Bill Maxted, John Johnson, Lynda Williams, Stella Orbell, Elaine Batchelor, Janet Franko.
2. **The Minutes of a meeting held on May 5<sup>TH</sup> 2020** were agreed as a correct record.
3. **Matters Arising**
  - The list of available groups has not yet been sent out.
  - Robert contacted some of the people who had not yet opened their emails containing the AGM papers but found it to be unnecessary. No queries had been received either.
  - Only a couple of people whose names caused difficulties had been identified and appropriate action had been taken.
  - Both Bill and Elaine now have access to groups on Beacon.
  - Speakers for July and August have been cancelled.
4. **Outcome of the AGM (see voting details attached)**
  - All items have been agreed and the number of people voting was in excess of the usual turnout at the Village Hall.
  - Stella Orbell has now stood down as Business Secretary and Elaine Batchelor has agreed to trial the role. All other roles for committee members remain the same as for 2019.
  - Most people found the voting system easy to use but a few had difficulty following the instructions.
  - A report of the AGM results to be added to the newsletter.

### 5. Membership Matters.

Extended grace for renewals finishes at the end of June. Those who have not renewed will receive a phone call and if they decide not to re-join this year will be told they will be welcomed back next year, but ongoing costs will be mentioned in a bid to change their minds! Beacon will retain their details. Data Protection rules to be checked re how long this is allowed.

### 6. Finance.

£13,000 in the bank. On course to have £12,000 in bank at the end of the year.

### 7. Future arrangements

- A discussion took place on all aspects of virtual meetings on the Zoom app.
- A licence to have longer meetings would cost £100 per host.
- It was agreed to ask Sue Russell to train group leaders in how best to use Zoom in each individual situation. A great deal of information re this is available from TAT.

- A speaker (musician) has offered to run a Zoom main meeting. He is going to be asked to give us an idea as to how this might be made to work. A knowledgeable host would be required to run such a meeting satisfactorily. It was noted that members not on Zoom can ring in on a given number if this is set up in order to hear the meeting on their phones. (can be expensive on a mobile)
- It was agreed to put a piece in the newsletter regarding holding such a meeting and including a reply slip online so that people could say if they would like to join one.
- Groups not able to follow their usual activity on Zoom might like to meet socially on this platform. Demonstrations of practical crafts might be possible if done on video and then added to the Zoom presentation (? Training for this). People without computers could be phoned by members to keep in touch.
- Specific new Zoom groups could be set up with suitable subject matter , or short courses followed.
- Janet to contact Chris Obern who is a photographer and could be asked to run a group.

## 8. Re-starting

- TAT have produced information about re-starting our activities and running Zoom meetings. This is being added to all the time. See National Newsletters. Risk assessments are of great importance if any groups are considering starting up again when rules allow. (Both group and personal risk assessments)
- Rev Gordon Webb is the church contact for any discussion re possible group meetings.
- Difficulties may occur regarding how to pay for group attendance. Various suggestions put forward by Roger (see attached info.). It is possible we may have to consider an invoicing system.
- No rooms have been booked at present.

## 9. Correspondence.

No correspondence above and beyond that received in TAT newsletters which committee members should have seen.

**10 Newsletter.** Robert to send text to Lynda re items discussed. Those not on email to receive by post.

## 11 Other Business

John suggested a Garden Photo competition to see what members have achieved during lockdown. John to send Lynda an article for the newsletter.

**Date of next meeting on line will be 7<sup>th</sup> July 2020 2.15 p.m.**