

Minutes of a meeting of Great Glen U3A Committee held on 4th July 2017

1. **Present:** Peter and Sue Russell, Patricia and Robert Mansfield, Roger Edwards, Toni Smith, Stella Orbell.
2. **Apologies :** Rachael Snashall
3. **The Minutes of a meeting held on 6th June 2017** were agreed as a true record. There were no Matters Arising other than that all agreed that the pre-speaker entertainment had worked well in June.
4. **Finance.**
 - £10,500 in the bank.
 - Sue Russell now has access to the CAF account.
 - Robert agreed to put a brief reminder in the newsletter that people could obtain info for their tax returns re gift aid from Sue.
5. **Main July Meeting.**
 - £60 cheque required to Mercy Ships. Speaker bringing own equipment other than mats.
 - September speaker had suddenly cancelled and Patricia had booked Peter Tilsley in his place to speak on Colourful Characters of Bradgate Park.
6. **Wheelbarrow Race Fete.**
 - 4m gazebo had been destroyed in a storm so advertising for a new one in the newsletter. 3m gazebo in reserve. Provisional rota organised with 1 hour slots.
 - Raffle organised for LOROS donation for main meeting.
 - Cost of display photos works out at £33.37 if printed at ASDA - agreed.
 - 2 A frames kindly offered by Roger and accepted.
7. **Provision for Disabled Members.**
 - Induction loop amplifier for 240 sq. metres space is £175. Wall mount £25. Lapel microphone £275 + VAT. Installation £725 (no VAT) Total £1255 or £1500 with 2 mikes.
 - Peter to discuss with Rev Gordon Webb though he does not have overall charge.
8. **Correspondence** None.
9. **Membership** stands at 331. New list to go to group leaders showing name, number and post code only.
- 10 **Newsletter.**

Info to be requested early due to holiday. Advert re narrow boat trips to be allowed though it is not U3A.
- 11 **Great Glen Library.**

Cost of hire £25 for 3 hours (see attached report for details) Info to be kept on file but no action at present as twice the price of present room.

12 Accident Report Procedure.

Stella to provide up to date form for group leaders and info as to how to proceed should an accident or incident take place.

13 No further **Management System** information.

14 Other Business.

- Discussion re storage. Peter to investigate prices of larger cupboard or locker to stand on top of present cupboard.
- Robert and Patricia unable to attend August committee.
- Possible constitution change needed to allow gifts and life memberships.
- Sue suggested a white board and stand could be useful for language groups. Small board found in church cupboards but no stand.

Next Meeting Tuesday 1st August 2017 at 2.15 p.m.